



NESHAMINY EDUCATION FOUNDATION

2022-2023 GRANT APPLICATION



For Information Please Contact:

Chris Stanley
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Neshaminy Education Foundation

2022-2023 GRANT APPLICATION



GRANT PROCESS CALENDAR:

<i>Monday, October 17, 2022</i>	Distribution of applications
<i>Friday, December 2, 2022</i>	Deadline for application submission
<i>Tuesday, December 13, 2022</i>	Grant recipients announced
<i>Friday, May 5, 2023</i>	Project evaluation report due

Completed applications should be sent to:

Donna Moran-Griff
dmorangriff@neshaminy.org
Superintendent's Office
Maple Point Administration Office

Grant purpose and guidelines

1. The purpose of this grant is to foster innovative programs, activities and ideas in Neshaminy schools. Requests for materials and programs that meet this goal will be given first priority.
2. Technology grants (hardware and software) are subject to the approval of the IT department to insure purchases can be supported by our systems and staff.
3. Items, supplies and materials that are typically obtained through regular District funding will not be supported by a grant.
4. Field trips are not supported by this grant.

Neshaminy Education Foundation

2250 Langhorne – Yardley Road
Langhorne, PA 19047

2022-2023 FUNDING APPLICATION

Name of Project: _____

Amount of money requested (**\$750 maximum for individual grant, \$2000 maximum for team/group grant, \$3000 maximum for school wide grant**) \$ _____ Date: _____

Applicant: _____

School: _____ Grade Level: _____

Subject Area: _____

Email Address: _____

Project Team Member (if applicable): _____

Please type or neatly print

1. Briefly describe the purpose and intended time frame for which these funds are being requested.
2. What is the relationship of this endeavor to the prescribed curriculum?
3. What academic, attitudinal, and/or cultural objectives are expected as a result of this educational opportunity?
4. List the activities to meet those objectives?

5. Explain how the project will be evaluated.

6. For what grade level(s) is this project being requested, and how many students will be impacted?

7. Give an exact cost analysis of this request in the form of a one-page budget. (attached)

8. List all other organizations, groups, and/or persons being asked to help fund this project. If one or more alternate sources is not awarded, what impact will that have on this project?

If this request is granted, the recipient is responsible for submitting to the Neshaminy Education Foundation by Friday, May 5 2023, an evaluation of the project and a report on the disbursement of the funds granted. Information from project reports may be used for public information.

Signature of Applicant

Date

Signature of Building Principal

Date

LATE APPLICATIONS WILL NOT BE ACCEPTED!

**NESHAMINY SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT**

**FISCAL GUIDELINES FOR
NESHAMINY EDUCATION FOUNDATION GRANT PROGRAMS**

- Purchasing your supplies through the warehouse inventory catalog is the fastest and most cost-effective way of acquiring the necessary supplies in the shortest time.
- You may purchase approved supplies on your own and request reimbursement. This can be done by completing a travel expense reimbursement form (original receipt is required for payment and the district can not reimburse any sales tax paid).
- Please send all Purchase Requisitions and Expense forms directly to Donna Moran-Griff in the Superintendent's office. For questions regarding specific orders, please call Donna at 215-809-6500. **Remember, your building principal must sign off on all requests prior to submission.**
- **All orders must be submitted prior to March 31, 2023.**