



SECTION 717

TITLE: GIFTS AND LOANS

NESHAMINY SCHOOL DISTRICT

1		POLICY 717 - GIFTS AND LOANS	1
2	I. GIFTS TO		2
3	SCHOOL		3
	DISTRICTS		
4		A. <u>Approval</u>	4
5		1. An item offered to the District as a gift shall require the approval of the	5
6		Superintendent before acceptance and shall become the property of the	6
7		District. Prior to acceptance, the Superintendent shall be assured of the	7
8		suitability, possibility of installation, and availability of labor and	8
9		material.	9
10		2. Any gift offered, requiring installation and maintenance, must also be	10
11		reviewed by the appropriate administrator/s as designated by the	11
12		Superintendent. The Superintendent shall have furnished to the	12
13		appropriate administrators pertinent information which may include	13
14		the name and date of manufacture, series and model number, electric	14
15		current characteristics, mechanical and electrical connection requirements,	15
16		contemplated location including plan, and necessary building changes.	16
17			17
18		B. <u>USE</u>	18
19		1. An acceptable item shall be placed and used at the discretion of the	19
20		Superintendent and may be moved only with the approval of the	20
21		Superintendent.	21
22			22
23	II. LOAN TO		23
24	SCHOOL		24
	DISTRICT		
25		A. <u>APPROVAL</u>	25
26		1. Any item on loan to the District shall require the approval of the	26
27		Superintendent.	27
28		B. <u>INSTALLATION</u>	28
29		1. Installation shall be at lender's risk and must be inspected by the	29
30		Business Administrator or designee prior to use.	30

Policy 717 Continued

31 III. GIFTS TO
32 SCHOOL
33 PERSONNEL
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A. FROM COMMERCIAL AGENCIES

1. No gift shall be accepted by school personnel from commercial agencies except with the written approval of the Superintendent.

B. FROM INDIVIDUALS OR COMMUNITY GROUPS

1. The giving of gifts to school personnel by individuals or community groups is to be discouraged. The acceptance of gifts must meet with the approval of the Superintendent.

C. HONORARIA

1. Any monetary gift for services rendered during a work day, including an approved school business day, must be forwarded for deposit to the Business Office. Honorarium for supervision of a student teacher is an exception.

19 JEF:jh

20 Approved: 9/26/67

21 Revised: 3/24/87

22 Reviewed: 10/03

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