



SECTION: 703

TITLE: PAYROLL DEDUCTIONS

# NESHAMINY SCHOOL DISTRICT

1		POLICY - 703 - PAYROLL DEDUCTIONS	1
2		PREAMBLE:	2
3		The Neshaminy School Board endorses the concept that employees shall be	3
4		permitted to elect to have specified amounts withheld from their pay checks	4
5		upon showing that such deduction is desired by a sufficiently large number	5
6		of employees to justify the administrative effort needed to establish the	6
7		required payroll deduction procedure.	7
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9	<u>I. PAYROLL</u>		9
10	<u>DECUCTIONS</u>	A. Except as to union dues, the request of any group of employees of the	10
11		Neshaminy School District to have the Neshaminy Business Office make	11
12		payroll deductions from their pay checks of a stated amount at regular	12
13		intervals for payment to a single payee shall be granted upon a showing	13
14		that not less 10% of the employees of the District wish to have such	14
15		deductions made from their paychecks.	15
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17		B. For purposes of applying this 10% test, the certified and service staffs shall	17
18		be treated as separate groups and a decision on the granting of a request	18
19		received from employees of one group shall be determined without regard	19
20		to the number of employees in the other group.	20
21			21
22		C. The Bargaining Unit which has been duly certified by the Pennsylvania	22
23		Labor Relations Board will be permitted to have its members' union dues	23
24		deducted from their pay checks upon the members' submitting a signed	24
25		authorization evidencing their consent to said deduction.	25
26			26
27		D. Tax Sheltered Annuity deductions are determined separately. In order	27
28	Approved 1/26/71	to be accepted for payroll deduction, each company must have a minimum	28
29	Revised: 11/22/83	of twelve employees who have signed the official forms enrolling and	29
30	Revised: 11/25/86	authorizing payroll deductions. Other procedures, and fees are	30
31	Reviewed: 10/03	determined by the business office.	31
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