Supplies:

Three Ring Binder (1” or larger) for notes, homework, classwork, and handouts.

Loose-leaf Paper

Pencils ONLY (classwork assignments, homework assignments, quizzes or tests will not be accepted unless completed in pencil)

**Calculator** (inexpensive, scientific, or graphing) – NO CELL PHONE/ITOUCH CALCULATORS and no sharing calculators on any graded assignments.

Agenda book or calendar book to keep track of your assignments

Classmate:

Name _____________________ Phone #: ___________________
Classroom Procedures:

1. If you have something to say, please raise your hand AND WAIT TO BE RECOGNIZED BEFORE SPEAKING.

2. Always be on time for class. You must be in the classroom and in your seat PRIOR to the bell, or you are late.

3. Please sit in your assigned seat once you enter the room and stay in the room.

4. Begin the Warm-up (if there is one) immediately after the bell rings.

5. Always come prepared with your math notebook, a pencil, and calculator.

6. You are not to get out of your seat without permission. This includes throwing something out or getting a tissue. This includes the end of the period. Mr. Kaufman or Mr. Brown end class, not the bell. NO lining up at the door.

7. Practice common courtesy with teachers and classmates. This includes not touching anything on any desk without permission.

8. If you are absent or at the nurse, it is your responsibility to make up all missed work. Check with a classmate by calling them or check Mr. Kaufman’s website.

9. Cell phones should not be seen or heard during class. This is your warning, if we see it or hear it, we take it. It will be turned into the appropriate grade level office with a write-up.

10. Cell phones are not to be used when leaving the room. Should only be used between classes.

**Consequences for Inappropriate Behavior(s):**

- First Offense – Warning
- Second Offense – Parent Contact
- Third Offense – Office Referral
Grading Criteria: • Grading will be based on points earned.
  • All points earned for homework, tests, quizzes, classwork, and any other assignments will be added together for the marking period. The points earned versus the total possible points will determine a percentage.

Quarterly Exams • A quarterly exam will be given during all four marking periods.
  • Quarterlies count for approximately 20% of the marking period grade.

Classwork: • Cooperative group work
  • Activities in class
  • Class participation
  • Respect towards teacher and classmates
  • Good behavior and listening

Homework/ Homework Policy: • Assignments will be made daily.
  • Do homework every night because quizzes and tests will be similar to homework assignments.
  • All homework assignments are reviewed the next day in class
  • All homework is to be neat, legible, and done on loose-leaf paper with a heading (name, date, page numbers, problem numbers assigned, and class period) in pencil.
  • Full credit is only given for work that has been attempted. Simply listing answers will not suffice for full credit unless specified.
  • Full credit will be given for a completed assignment only at the time it is checked or collected
  • Half credit can be earned for any completed assignment handed in any day prior to its chapter test.

Warm-ups: • Each chapter will include warm-ups to be completed at the beginning of the period
  • Every warm-up is reviewed in class
  • If absent, you are still responsible for doing the warm-up. Check your answer(s) with a Classmate or Mr. Kaufman’s website.

Quizzes: • Range between 20 to 50 points
  • Covers 2 to 4 sections at a time

Notebook Quizzes: • At the end of every chapter there will be a notebook quiz that will include warm-ups, notes, classwork, and homework assignments.
  • Make sure to always check your assignments for the correct answers.

Tests: • 100 points each
  • Always announced
  • Covers each chapter
WHAT IF YOU ARE ABSENT?

1. We will not come to you with the assignments. It is your responsibility to get them and hand them in. All handouts for the chapter are placed on the side of the room.

2. Missed assignments are to be handed to Mr. Brown or shown to Mr. Brown. Please write ABSENT on the top of your paper.

3. The assignment from your last day present prior to absence is due the day you return. **If the assignment is not handed in on the day you return, then a score of zero (0) will be assigned.** You still can hand the assignment in for half credit any day prior to the chapter test.

4. If you are absent for a single day on which a test is given, you will be expected to take it on the day you return during your next lunch period, study hall, and/or after school. If not taken, you will receive a score of zero (0). Certain circumstances may affect this rule.

5. If you are absent on the day of a review for a quiz or test, you are still responsible for taking the test in class. The review sheet for the test is online and you can check your answers online. You can also come in the morning for help in the library.

6. If you are absent for more than one day, you have one day for each day absent to make up missed assignments, quizzes, or tests and turn them in or a zero (0) will be given.

7. You will be expected to keep up with present assignments while working to make up assignments missed because of an absence(s).

8. Normal classroom time may not be sufficient for explanations of missed material and taking make up tests and quizzes. In these cases, the student will have to seek help. We are available after school for help on Mondays and Thursdays.

9. There is extra help also available every day in the morning, Monday to Friday, and afternoon help, Monday to Thursday in the library.

10. It is the student’s responsibility to make arrangements with Mr. Kaufman/Mr. Brown to make up tests and quizzes outside of class during any class period except during our class time.