

**If you want to volunteer or chaperone a school trip – DON'T WAIT!  
Obtain your clearances and upload them to app-garden today!**

**\*\*\*First** – apply for and obtain all 3 of your clearances.

**Clearance #1** – Act 114, FBI - Federal Criminal History Clearance or Notarized Volunteer Affidavit

1. Are you applying for a paid position?
2. Are you attending a school trip that lasts 3 or more days?
3. Have you lived anywhere else, besides the state of Pennsylvania, in the past 10 years?

If you answered YES to any of these 3 questions, you will need to get your Act 114, FBI - Federal Criminal History Clearance. Go to this website <https://uenroll.identogo.com/> Volunteer's enter - 1KG6Y3, Employee's enter - 1KG6XN. If you have any questions, please call 1-855-845-7434. There is a fee to have this clearance done.

If you can answer **NO** to all 3 of these questions sign the [Volunteer Affidavit](#) on the back and have it **notarized**.

**Clearance #2** - Act 151, Pennsylvania Child Abuse History Clearance -

<http://www.compass.state.pa.us/cwis/Public/home>

If you have any questions call 1-877-371-5422. This clearance is free for volunteers.

**Clearance #3** – Act 34, Pennsylvania Criminal Background Check - <https://epatch.state.pa.us/Home.jsp>

If you have any questions call 1-888-783-7972. This clearance is free for volunteers.

**\*\*\*Next** - Create an account with app garden at - <https://appgarden5.app-garden.com/VolTrackPA97502.nsf>

Click on new registration and follow the instructions. After your account has been created you will be able to enter all your information and attach your clearances to app-garden. A few days after attaching your clearances to app-garden, you will receive an email saying if you are approved or denied.

You will NOT be allowed to volunteer or chaperone a school trip until you receive an email from app-garden saying that you are approved. If you have any questions, please email [volunteertracker@app-garden.com](mailto:volunteertracker@app-garden.com) or call Neshaminy School District's Human Resources department at 215-809-6606.

**Thank you for volunteering and remember clearances are only good for 5 years from the date issued, so you will need to update them again when they expire.**

**Please note** - If your volunteer work involves 10 or more hours per week in direct contact with children, you must be tested for tuberculosis and show documentation that you are free from tuberculosis before serving as a volunteer. This test can be completed by your family physician or at a qualified clinic (such as those found at some pharmacies) and will be at the volunteer's expense. TB tests generally take 3-4 days to complete. Please provide a copy of the documentation from the test facility upon completion of the test.

NESHAMINY SCHOOL DISTRICT

VOLUNTEER AFFIDAVIT

Dated: \_\_\_\_\_

The undersigned, being duly sworn according to law herein swears and/or affirms that I have been a continuous resident of the Commonwealth of Pennsylvania for a period of at least ten (10) years prior to the date that I executed this Affidavit. Furthermore, I swear and/or affirm that I am not disqualified from serving as a volunteer for the Neshaminy School District pursuant to §6344(c) of the Pennsylvania Child Protective Services Law, in that I am not named in a statewide data base as the perpetrator of a founded report related to sexual misconduct at any time preceding the date of the execution of this Affidavit.

Furthermore, I hereby swear and/or affirm that I have not been convicted of one or more of the following offenses or an equivalent crime under federal law or the law of another State or the District of Columbia:

1. Chapter 25 (relating to criminal homicide).
2. Section 2702 (relating to aggravated assault).
3. Section 2709.1 (relating to stalking).
4. Section 2901 (relating to kidnapping).
5. Section 2902 (relating to unlawful restraint).
6. Section 3121 (relating to rape).
7. Section 3122.1 (relating to statutory sexual assault).
8. Section 3123 (relating to involuntary deviate sexual intercourse).
9. Section 3124 .1 (relating to sexual assault).
10. Section 3125 (relating to aggravated indecent assault).
11. Section 3126 (relating to indecent assault).
12. Section 3127 (relating to indecent exposure).
13. Section 4302 (relating to incest).
14. Section 4303 (relating to concealing death of child).
15. Section 4304 (relating to endangering welfare of children).
16. Section 4305 (relating to dealing in infant children).
17. A felony offense under section 5902(b) (relating to prostitution and related offenses).
18. Section 5903(c) or (d) (relating to obscene and other sexual materials and performances).
19. Section 6301 (relating to corruption of minors).
20. Section 6312 (relating to sexual abuse of children).
21. The attempt, solicitation or conspiracy to commit any of the offenses set forth in this paragraph.
22. A felony offense under the Controlled Substance, Drug, Device and Cosmetic Act.

I understand that the execution of this Affidavit will only obviate the necessity of securing a federal criminal records check from the FBI and that there is still the requirement to secure a report of criminal history information from the Pennsylvania State Police, a certification from the Department of Public Human Services that the applicant is not named in the statewide database as the perpetrator of a founded report or an indicated report, and is not the subject of a pending child abuse investigation.

I verify that the facts and statements contained in this Volunteer Affidavit are true and correct to the best of my knowledge, information and belief. I understand that any false statements herein are made subject to the penalties of 18 Pa. C.S.A. Section 4903, relating to false swearing in official matters.

Witness:

\_\_\_\_\_

Signature

Print Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Sworn to and subscribed  
before me this \_\_\_\_ day of  
\_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Notary Public  
My Commission Expires: