

NESHAMINY SCHOOL DISTRICT  
Langhorne, Pennsylvania

PUBLIC BOARD MEETING MINUTES  
NESHAMINY BOARD OF SCHOOL DIRECTORS  
(PUBLIC MEETING)  
May 16, 2007

The Neshaminy Board of School Directors met in public session on May 16, 2007, in the Board Room of the Maple Point Middle School. The following persons were in attendance:

**BOARD MEMBERS:**

Mrs. Sue C. Barrett, Vice President  
Mr. Jason Bowman  
Ms. Irene M. Boyle  
Mrs. Susan Cummings  
Mr. Frank J. Koziol  
Dr. William H. Spitz  
Mr. Ritchie Webb\*

**ADMINISTRATORS:**

Mr. Paul J. Kadri  
Dr. Louis T. Muenker  
Dr. Sandra Costanzo  
Mr. Joseph V. Paradise  
Dr. Jacqueline Rattigan

**BOARD MEMBERS NOT PRESENT:**

Mr. Richard M. Eccles  
Mr. Joseph R. Blasch

**SOLICITOR:**

Thomas Profy, III, Esquire

**SECRETARY:**

Mrs. Anita E. Walls

**OTHERS:** Approximately 10 persons from the  
Public, staff and press

\*Mr. Webb arrived at 7:46 p.m.

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**Call to Order**

Mrs. Barrett called the meeting to order at 7:00 p.m.

**Pledge of Allegiance**

Mrs. Barrett requested those in attendance join in the salute to the flag.

**Announcements**

No announcements.

**Public Comment**

Mr. Steve Rodos, Villages of Flowers Mills, Langhorne, PA, stated that he has a question regarding the budget. Mr. Rodos has attended a great number of school board meetings between February and this evening. Mr. Rodos has attended various committee meetings and curriculum meetings. Mr. Rodos believes that the education at Neshaminy is probably the best kept secret in the world. The public needs to know what is going on and what is being done for the children. Mr. Rodos is aware of a bicycle program which is provided for the students. Fantastic things are being offered for the students at Neshaminy. It would be great if these programs could be gotten out to the public. Mr. Rodos has not heard much discussion about the upcoming budget and this evening there is a proposed final budget and discussions have not taken place. Whether or not the Board decides to close a building, the programs will remain because they are too valuable to drop. The savings from the building closure should be used to fund full day kindergarten because the district has applied for the Pre-K program for state funding. Mr. Rodos believes that no available funding should be left unclaimed. The 9,300 students of Neshaminy are the constituents. Mr. Rodos believes the programs need to keep coming.

**Student Representative Report**

Miss Stephanie Esposito, Neshaminy High School Student Council Historian, provided the following report:

- Girls soccer and Boys volleyball both started the playoffs this week

- Softball and Baseball may be advancing to the playoffs
- Girls and Boys Lacrosse both had Senior night
- Girls and Boys Track are advancing to SOL and several students are advancing to District One championships
- Spring Concert will take place next Tuesday thru Thursday at 7:00 p.m.
- Art Show will take place in Gym One
- Recognition of the Student's in the top 5% of the Class is this evening
- Senior Prom is scheduled for May 26<sup>th</sup>
- Senior Awards are scheduled for June 3 at 1:00 p.m.
- Neshaminy Idol took place last month and went very well
- Sophomore Dinner Dance and Junior Prom were very successful
- Student Council held a basketball tournament last month on April 16<sup>th</sup> and money was raised for Cancer
- Band trip took place in April and they traveled to Orlando and the Bahamas

### **Superintendent's Report**

Mr. Kadri advised that Neshaminy experienced another tragic loss of senior Aaron Fowler Knowles, who passed away on Sunday. Services will be held tomorrow. Neshaminy is a large family and the loss of a student is absolutely devastating. A moment of silence was taken to honor Aaron and his family. The Knowles family is deeply grateful for everyone's thoughts and concerns at this difficult time.

Mr. Kadri thanked Bristol Township School District for the exercises prior to the prom in simulating the risks of drinking and driving. The reality is that it is not the impaired person that ultimately is killed or critically injured. Important messages are provided through this serious program. Mr. Kadri wished the public to know that there is a lot of communication and cooperation between school districts in the Bucks County area.

Mr. Kadri joined a group of students from Maple Point to attend a Phillies game. The students will be performing the National Anthem and O'Canada. Mr. Kadri asked that if anyone is watching the T.V. the students from Maple Point will be participating at the game.

Mr. Kadri advised that students from Neshaminy High School have made it to the state championships for the Envirothon. Mr. Suter will take the five students to compete on behalf of Neshaminy. Mr. Kadri asked for approval of the trip to the state championships.

Dr. Spitz made a motion for the students to attend the Envirothon. Mr. Koziol seconded the motion. The Board approved the motion by a vote of six ayes and zero nays. Three Board members were not present (Mr. Blasch, Mr. Eccles and Mr. Webb).

Mr. Kadri advised that Neshaminy School District contributed 5,481 pounds of food for Operation Helping Hand. Mr. Kadri thanked all who contributed.

Mr. Kadri advised that the employees participate in the United Way Program with employee contributions. Neshaminy School District was in the highest category for school districts. It is a deep honor wherein the staff contributes so gratefully to the surrounding community.

### **Presentation and Vote on Bond Issue**

Mr. Paradise advised that the Board approved moving forward with a joint bond issue for two purposes. One was to refinance the existing 1997 Bond Issue in order to save money up front, and the second was to add the additional Bonds necessary in order to complete the high school construction project. Mr. Paradise advised that the Bond sale was held yesterday. The district in doing so has obtained more savings than originally anticipated and the debt service payment will be less on the additional monies required.

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Mr. Paradise introduced Mr. Michael Lillys, from RBC Dain Rauscher, Mrs. Kathy Clupper from PFM who is the district's financial advisor and Robert Jones, Esquire from Saul, Ewing who will address the legalities concerning the bond issue.

Mr. Michael Lillys reviewed with Board members that the purpose was to currently refund the 1997 bonds which just recently became available for refinancing.

General Obligation Bonds, Series A of 2007. The amount of the bonds for refinancing is slightly less (\$18,485,000). Interest Rate Savings came to 1.74%. Present Value savings are in the amount of \$821,246. Present Value savings are 5.31%. Mr. Lillys advised that this is the last time these bonds will be able to be refinanced. The bonds are now non-callable. Term of the refinance is seven (7) years.

General Obligation Bonds, Series B of 2007 are for the high school project financing. The bond issue amount is \$8,785,000 is \$75,000 less than estimated on May 1<sup>st</sup>. Issuance costs were \$20,000 less. The final maturity date is February 15, 2028 making a 21 year bond issue. The debt structure is a wrap around effect with an interest rate of 4.56%. These bonds will be callable on February 15, 2017. The total borrowing for the high school project is \$77,290,000. These bonds could be refinanced if rates went lower.

Mr. Lillys stated the following to board members:

Total Bond Issue Size:	\$19,205,000	Series A (Refinancing)
	<u>\$ 8,785,000</u>	Series B (High School)
	\$27,990,000	

Combined Interest Rate: 4.01%

Bond Insurance \$48,622

Issuance Costs:

Bond Discount @ .495% \$138,551

Bond Counsel 38,000

Solicitor 19,000

Financial Advisor 18,000

Paying Agents 2,150

Bond Rating 8,500

Official Statements 5,000

CUSIP 1,000

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\$230,201

Settlement Date: June 20, 2007

Mr. Lillys thanked Mr. Paradise and Mrs. Markowitz for their help with the refinancing.

Ms. Clupper reviewed the highlights of the sale: Series 2007 A & B with Board members.

- The sale of Neshaminy School District's \$27,990,000 General Obligation Bonds, Series A & B of 2007 consisting of Series A, \$19,205,000 Federally Tax Exempt General Obligation Bonds and Series B, \$8,785,000 Federally Tax Exempt General Obligation Bonds was held on Tuesday, May 15<sup>th</sup>.
- The Bonds were insured by Financial Guaranty Insurance Company and received an "AAA" rating.
- During the time of sale, RBC Capital Markets worked with the investment community to secure the most efficient yields.
- The bonds are not bank qualified.

Ms. Clupper reviewed the market comparisons with Board members. Ms. Clupper stated the team worked together really well and each person accomplished their purpose.

Robert Jones, Esquire introduced his partner Tim Frye, Esquire and both proceeded to review the Resolutions for the Bond Issue Series A and Series B. Mr. Jones explained that the Series A will be new incurred debt to retire the 1997 Bonds. The Series B is a supplemental issue under a parameters Resolution that was adopted by the Board in August, 2004. That is not new incurred debt, but issuing bonds under the debt incurrence of 2004. That is the reason for two separate documents. Mr. Jones explained that the savings will be delivered to the district at closing and it will enable the district to provide about \$800,000 toward the high school project.

**Motion: Approval of General Obligation Bond 2007 Series A**

Dr. Spitz presented the motion:

I move to adopt the Resolution, AS PRESENTED, to Authorize Nonelectoral Debt of the School District in the amount of \$19,205,000 for the Purpose of Refunding a Portion of the School District's Outstanding General Obligation Bonds, Series of 1997, providing Additional Funds for the Neshaminy High School Project to the Extent of the Capitalized Savings from the Refunding Program, and Paying Costs of the Financing, such Indebtedness to be Evidenced by the School District's General Obligation Bonds, Series A of 2007.

Mr. Koziol seconded the motion.

Mrs. Barrett requested a roll call vote. The roll call tally indicated that the motion passed by a vote of six ayes (Mrs. Barrett, Mr. Bowman, Ms. Boyle, Mrs. Cummings, Mr. Koziol and Dr. Spitz) and no nays. Three Board members were not present (Mr. Blasch, Mr. Eccles and Mr. Webb).

Mr. Frye reviewed the Supplemental Resolution with Board members. The Supplemental Resolution confirms and authorizes the issuance of \$8,785,000. It denominates them as a Series B Bond. It does not authorize all the proceedings under the Debt Act since those proceedings have already taken place.

Mr. Webb arrived at 7:46 p.m.

**Motion: Approval of General Obligation Bond 2007 Series B**

Dr. Spitz presented the motion:

I move to adopt the Supplemental Resolution, AS PRESENTED, supplementing the Parameters Bond Resolution adopted in August, 2004 to provide for sale and Issuance of the School District's General Obligation Bonds, Series B of 2007, in the amount of \$8,785,000 to provide Additional Funds for the Neshaminy High School Project, such Bonds to Evidence a Portion of the Indebtedness Authorized under Such Parameters Bond Resolution.

Mrs. Cummings seconded the motion.

Mrs. Barrett requested a roll call vote. The roll call tally indicated that the motion passed by a vote of seven ayes (Mrs. Barrett, Mr. Bowman, Ms. Boyle, Mrs. Cummings, Mr. Koziol, Dr. Spitz and Mr. Webb) and no nays. Two Board members were not present (Mr. Blasch and Mr. Eccles)

**Facility Plan Presentation**

Mr. Vern McKissick provided a presentation to Board members with the result of Phase I – Data Collection which includes the Demographics & District Overview, Enrollment Projections, and Facility Overview. Mr. McKissick introduced Mr. John Fix, a mapper, Mr. Steven Gribb from Consolidated Engineers, and Ms. Trina Burke.

Mr. McKissick advised that the study process is a three phase process. Several assumptions have been made. Whenever possible, state aid is preferable for projects and that requires that buildings are being brought up to

prevailing codes. Part of the study was to see what needed to be done to buildings. Further, reduced operation and maintenance costs and utilization rates will be discussed. What will the impact of full day and half day kindergarten present in the options? Special Education programs will be placed in nonstandard space (which is 660 square feet and permanent space).

Mr. McKissick advised that GIS Analysis and Research Process will look at zoning and student distribution which is looking at Maps. Second, enrollment projections will be reviewed and finally Facility Overview.

Mr. John Fix explained to Board members the maps created for the Demographics and District Overview. The study begins with an overview of the school district, including factors as geography, population and wealth. Townships and Municipalities were contacted to review upcoming projects slated for the District.

Mr. McKissick noted that a large number of elementary students from the north are traveling south. Mr. McKissick reviewed specific locations of schools and the distance for students to travel to the location with Board members.

Mr. McKissick noted that the High School is almost centrally located within the district which is a plus.

Mr. McKissick reviewed Enrollment Projections which as of March, 2007 the district had 9,117 students based on the current grade level structure. Of those, 1,322 are special education students (students who have an IEP). 93 students are enrolled in Pre-First program and 7,702 regular students in grades K-12.

Additional enrollment contains 50 students in IU classes, 167 placed out of the district at the present time and 305 attend the Technical High School (175 regular and 133 special education IEP). Five additional students are homebound.

State aide is based on the Pennsylvania Department of Education (PDE) projections. The report includes likely housing development projections over the next five years. The district also includes zones of interest such as Lower Southampton.

There will be a decline of students in the upcoming years and by the years 2014-2015 the student population will be approximately 8,007 students.

Mr. McKissick advised the following:

- 13 school buildings – 1,552,000 square feet in use
- Small school – Everitt/Largest – Neshaminy High School
- Smallest enrollment – Schweitzer with 369. Largest – Hoover with 635 students
- 2,335 Students are Neshaminy High School
- 20 modular classrooms are installed at various schools
- Tawanka building could add an additional 550 seats to the district
- 981,079 square feet of instructional area exist
- Buildings are sized well
- Underutilization of current buildings
- Buildings are fully utilized, however, probably not efficiently

Mr. McKissick reviewed capacity levels of the buildings with Board members based upon charts and graphs provided in the PowerPoint presentation.

Ms. Burke advised Board members that a walk through was performed in the 13 school buildings in use and the two other facilities (Eisenhower and Tawanka). The size of each property was taken into consideration and the properties meet PDE guidelines. Each site does have room for additional development. The average age of each school is approaching 46 years. Facility ratings took place based upon site conditions, exterior envelope and

structural systems, interior condition, educational support, food service, ADA compliance, building code compliance, energy efficiency, HVAC, plumbing, electrical, fire protection and technology.

Most of the buildings are in the range of good to fair condition. Ms. Burke provided Board members with a review of the buildings and the work performed at the different facilities. Currently, Maple Point ranks number one and the Eisenhower Building ranks fifteenth.

Issues impacting the district are as follows:

- Low utilization rates per building
- Enrollment is continuously decreasing
- Lower real estate development
- Intergenerational shifts in Lower South
- Numerous aging buildings
- Neighborhood schools are not necessarily within the neighborhood due to population shifts
- Increased energy costs
- Upgrading HVAC systems

The presentation this evening was to have everyone on a common basis and different options can be developed from the information provided. The next phase of the project will be developing options for the district's use. There are conventional options that currently exist and the attempt will be made to make variations to those conventional options. If the Board would like to see a specific option it will be developed and reviewed. At the present time nothing is off the table.

The Board ensued discussions regarding specific buildings i.e. Eisenhower and questions were provided to McKissick. Further discussions took place on the amount of land the district has surrounding the district facilities and whether some of that acreage could be sold in future years.

Mr. McKissick noted that what was discussed this evening was purely hypothetical for discussion purposes. Any individual school or building that was commented upon was for hypothetical purposes. It was not meant that any one school was singled out. Eventually, the reality of the process is that there will be a building or two that will be singled out and difficult decisions will need to be made regarding those buildings.

#### **Approval of Minutes**

Mrs. Walls presented the minutes of the April 24, 2007 and May 1, 2007 public meetings. Upon motion of Mr. Bowman and seconded by Ms. Boyle, the Board unanimously approved the minutes of the April 24, 2007 and May 1, 2007 Public Meetings. Two Board members were not present (Mr. Blasch and Mr. Eccles).

#### **Approval of Treasurer's Report, Check Registers, Investments, and Exonerations of Personal and Per Capita Tax**

Mr. Paradise presented the following for approval:

- April, 2007 Treasurer's Reports, subject to audit
- Check Register – April, 2007
- Investment Summary
- Personal and Per Capita Tax Exonerations – April, 2007
- Budget Transfer Report (Working Copy 07-5)

Mr. Webb moved the April, 2007 Treasurer's Reports, subject to audit, Check Register for April, 2007, Investment Summary and Personal and Per Capita Tax Exonerations for the month of April, 2007, and the Budget Transfer Report (Working Copy 07-5). Mr. Bowman seconded the motion.

Mr. Koziol posed a question regarding a specific check for a special education parent. Mr. Paradise replied that he would obtain the information for Mr. Koziol.

The Board unanimously approved the Treasurer's Reports, subject to audit, check registers, and investments and Budget Transfer Report (Working Copy 07-5). Mr. Blasch and Mr. Eccles were not present.

**BID: 08-09 Classroom & Art Supplies**

Bid Amount: \$33,630.61

The bid is for classroom and art supplies for the 2007-2008 school year which include: paints, drawing paper, brushes, markers, yarn, cloth and other arts and crafts materials for classroom use.

The Board unanimously approved Bid No. 08-09. Mr. Blasch and Mr. Eccles were not present.

**Certified and Support Personnel Reports**

Dr. Muenker presented the following for approval:

- Elections of Certified Personnel
- Resignations/Leaves of Certified Personnel
- Elections of Support Personnel
- Resignations/Leaves of Support Personnel

Dr. Muenker noted that the recommendations to Administrators to fill the positions of two principals who are out on sick leave can be found on page 65. Dr. Muenker advised that these are temporary assignments.

Mr. Koziol would like to have the information regarding positions posted on the district website. Dr. Muenker advised that same is made available on the district website.

The Board unanimously approved the Certified and Support Personnel Reports as presented. Mr. Blasch and Mr. Eccles were not present.

**Motion: Appointment of Treasurer**

Ms. Boyle presented the following motion:

WHEREAS, each year during the month of May the Board must elect a Treasurer to serve for the year beginning July 1, 2007.

NOW, THEREFORE, BE IT RESOLVED, that Joseph V. Paradise, Business Administrator, be appointed Treasurer of the Neshaminy Board of School Directors for the above term, beginning July 1, 2007.

Mr. Bowman seconded the motion.

The Board unanimously approved the motion. Mr. Blasch and Mr. Eccles were not present.

**Motion: Tax Collector Request for Additional Compensation**

Mr. Koziol presented the following motion:

WHEREAS, Section 1503 of Act 1 of 2006 provides that the Board of School Directors may adjust tax collector compensation for real estate tax installment payments required under Act 1; and

WHEREAS, the Board of School Directors has received the attached "Installment Tax Collection Pay Proposal" from the six Tax Collectors in the Neshaminy School District.

NOW, THEREFORE, BE IT RESOLVED, that the attached pay proposal, dated May 30, 2007, be approved effective July 1, 2007.

Installment Tax Collection Pay Proposal  
Officially Submitted March 30, 2007  
Presented by the Neshaminy Tax Collectors

Act 1 Section 1503 states that "after adoption of a resolution (for installment payments), the tax collector(s) may, request" an increase in compensation for the collection of the installment payments by the tax collector(s). The Neshaminy Board of School Directors adopted such a resolution on March 27, 2007 to allow three installment payments by taxpayers.

The Neshaminy Tax Collectors have met and agreed on the following proposal for an adjustment in pay to collect these installments. It is expected that installment payments will create some confusion that must be addressed and handled properly by the tax collector(s). We feel we are presenting you with a fair proposal. We offer the following:

1. As all regular payments, installment payments will be collected by the elected Tax Collectors;
2. The Neshaminy School District shall reimburse the elected Tax collectors for the administrative fees necessary to adjust computer programs and other administrative paperwork to accept installment payments. Each Tax Collector shall provide documentation supporting such costs to the School District;
3. The Neshaminy School District shall pay the tax collector the regular rate as established by ordinance for the first installment payment, but shall pay \$5.00 for each installment payment collected thereafter, not to exceed \$10.00 for three installment payments.
4. This procedure can be reviewed and adjusted on a yearly basis by agreement.

As an example, Tax Collector "A" collects for 300 parcels. Twenty taxpayers decide to pay by installments. The tax collector receives regular pay for the 300 parcels, and then receives \$10.00 for each parcel paying with two additional installment payments for a total of \$200. If administrative costs equal \$500, the cost to Neshaminy would equal \$700.

The tax collectors will submit an invoice to the school district each August when it is known the number of taxpayers paying by installment. The Neshaminy School District shall pay the invoice within 30 days of receipt.

Lastly, the tax collectors ask to be involved in the development of the tax bill to ensure that it is easily understood and collectible with minimal mistakes.

Dr. Spitz seconded the motion.

Dr. Spitz made a motion to amend the motion. Dr. Spitz would like to amend Item #2 to add the following language: "Such administrative costs shall not exceed \$600 for Middletown Township, \$600 for Lower Southampton Township, \$50 for Langhorne Borough, \$50 for Langhorne Manor Borough, \$50 for Pennel Borough, and \$50 for Hulmeville Borough." Additionally, modify Item #3 to read "... but shall pay \$2.03 for each installment payment collected thereafter, not to exceed \$4.06 for the final two installment payments." Finally, delete the last paragraph beginning with "As an example" and ending with "would equal \$700."

Mr. Bowman clarified that the district will receive payment as the installment monies are received. Mr. Kearns advised that the monies will be wired as soon as the monies are received. The Administrative fees are in order for the tax collectors to make changes to the computer system to allow this new process to occur.

Mr. Bowman seconded the amendment to the motion. The Board unanimously approved the motion to amend the motion. Mr. Blasch and Mr. Eccles were not present.



Mrs. Barrett is in favor of revisiting the issue after one year collection period has taken place to see how many taxpayers take advantage of the installment payments.

Mr. Koziol feels that no extra payment should be received and it is part of the expense of the job.

Mrs. Barrett requested a roll call vote on the motion as amended. The roll call tally indicated the motion passed by a vote of five ayes (Mr. Bowman, Ms. Boyle, Mrs. Cummings, Dr. Spitz and Mr. Webb) and two nays (Mrs. Barrett and Mr. Koziol). Mr. Blasch and Mr. Eccles were not present.

Mr. Kearns stated that on behalf of the Neshaminy Tax Collectors they feel what the Board has approved is fair and it is appreciated.

### **Budget Development 2007-2008**

Mr. Kadri advised that the budget presented is in a pretty final state. The budgetary increase is approximately 2%. It is under the Act 1 figures. All the reductions made were done so appropriately. A reduction of staff in the elementary level will occur based on enrollment. Monies have been allocated for software. An assessment committee has been formed and recommendations will come from that committee which may require funds. Additional funds have been allocated for guidance counselors at the high school.

Mr. Paradise advised that the total projected expenditures for next year are \$161,255,824 which reflects \$2.9M of reductions. An attachment was provided with 153 budget costs. The cuts run from transportation, facilities, curriculum, professional services, communications, grounds equipment, aquatic, etc.

Discussions ensued by Board members regarding the cuts and budget changes presented for the 2007-2008 school year. Some specific questions dealt with the Steinway piano, technology webpage, data warehouse, guidance services for high school, capital improvement fund, Tawanka facility, Fund Balance, Grant funds for supporting new positions, etc.

Mr. Paradise advised that \$7M is allocated from the Fund Balance to balance the budget. Mr. Paradise estimates that approximately \$3.5M will be used.

Mr. Paradise advised that last year \$5M was allocated from the Fund Balance and approximately \$1M has been used.

Mr. Kadri advised that at the elementary level the district will be down 2 teachers to cover enrollment. Mr. Kadri is interested in creating a new position entitled Director of Assessment which will come from the consolidation of other positions. The position would report to the Superintendent and this position would maintain data and do research and analysis and increase the capacity of organization to respond to situations.

Annual increase projected on average residential assessment would be approximately \$133.00.

Mr. Koziol feels that it is imperative that attrition takes place and costs need to be reduced. The lead teacher program needs to be looked into closely and see what affect it can have on the budget. Mr. Koziol wants the best education for the students, however, excess does exist and the closure of Tawanka would indeed help the budget situation.

Mr. Bowman feels that the Tech Education area at the high school should be examined since the Bucks County Technical High School does exist for the students. Further, Mr. Bowman would like to see the budget process start earlier.

Mr. Paradise advised that the Capital Reserve account currently contains \$2.1M and it will be increased by another \$500,000. Mr. Bowman feels it is important that the Board continues to allocate these funds since the McKissick report indicates that many of the district's buildings are need of upgrades and repair.

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Mr. Webb feels that \$133 is a lot for many people and he would like to look at the Fund Balance and possibly make some further cuts. Dr. Spitz would not like to allocate beyond the \$7M from the Fund Balance.

Board discussion ensued regarding payroll costs, reduction of staff, reduction in enrollment and the wellness program.

Mr. Koziol would like to know the effects of closing Tawanka. Dr. Spitz advised that just by closing the building savings would only be \$120,000. However, if it could be rented at a profit then you will be able to see significant dollars. The building cannot just be closed, the program needs to be relocated first.

#### **Federal Programs**

Mr. Kadri updated the Board regarding the Federal programs.

#### **Other Board Business**

Mrs. Cummings reminded the Board regarding the Spring Raffle tickets which are currently on sale.

#### **Public Comment**

None.

#### **Board Comment**

None.

#### **Adjournment of Meeting**

Mr. Bowman moved the meeting be adjourned and Mr. Koziol seconded the motion. The Board unanimously approved the motion. Mrs. Barrett adjourned the meeting at 10:15 p.m.

Respectively submitted,

Anita E. Walls  
Board Secretary