



*We Build Futures*

# Neshaminy School District

Administrative Offices • 2250 Langhorne-Yardley Road • Langhorne, PA 19047

Dear Parents/Guardians,

Pursuant to Neshaminy School Board Policy 202, the school district shall accept pupils from other areas who make their full-time home in the Neshaminy School District. Before a child is accepted, the person(s) with whom such a child is residing shall file with the Pupil Services Department a sworn statement that they are residents of the district, verification that they are supporting the child gratis, that they will assume all personal obligations and responsibilities for the academic achievement and good standing of the child, and that they intend to keep and support the child continuously and not merely through the school term. For admittance of such students, the district shall require submission of the following:

1. A signed and notarized affidavit of guardianship documenting residency of the child in question.
2. Periodic verification that the child is living in the resident's home on a full-time basis.
3. The resident and natural parent(s) to renew the guardianship status at the beginning of each school year with the Superintendent/Designee, in the administration office.
4. Any student sixteen (16) years old or older have his/her driver's permit or license registered in the resident's address.

Please be advised that students may not register for classes until the enclosed documents are completed, signed in the presence of a notary public, forwarded to the Department of Pupil Services, and approved by the Department in writing. Further be advised that updated proof of residency (current lease, deed or real estate tax bill AND a current utility bill) and a new affidavit of support must be completed, signed in the presence of a notary public, and approved by the Department of Pupil Services in writing for every successive school year. Please email the documentation to [residency@neshaminy.org](mailto:residency@neshaminy.org) putting the students name in the subject line.

Thank you for your prompt attention to this matter.

Respectfully,

Kevin Kane, Ed. D.  
Director of Pupil Services

**NESHAMINY SCHOOL DISTRICT  
SWORN STATEMENT BY RESIDENT UNDER SECTION 13-1302  
AFFIDAVIT OF SUPPORT TO BE COMPLETED BY RESIDENT ONLY**

Instructions: Please complete the following statement. If the potential student is living or will be living in a household with more than one resident adult who will assume responsibility for the student, all such adult residents must complete and sign this statement.

This is a legal document. Please read 24 P.S. 13-1302 below prior to signing this document and consult with an attorney if you have any questions or do not understand any portion of this document.

1. Your Name \_\_\_\_\_

Home Address: \_\_\_\_\_

Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_ Work Phone \_\_\_\_\_

2. Do you live in the Neshaminy School District and does the child live with you? Yes \_\_\_\_\_ No \_\_\_\_\_

3. Child's Full Name \_\_\_\_\_ Birthdate \_\_\_\_\_ Grade \_\_\_\_\_

Name & Address of Last School Attended \_\_\_\_\_

Date child began/will begin to reside in your home \_\_\_\_\_

Your relationship to the child \_\_\_\_\_

4. Are you supporting this child gratis (without personal compensation or gain)? Yes \_\_\_\_\_ No \_\_\_\_\_

5. Will you assume all personal obligations related to school requirements for this child that may include providing for required immunizations, uniforms, fees/fines, citations/fines for truancy, attending parent-teacher conferences, attending meetings/hearings concerning discipline? Yes \_\_\_\_\_ No \_\_\_\_\_

6. Do you intend to keep and support the child continuously and not merely through the school term?  
Yes \_\_\_\_\_ No \_\_\_\_\_

Name of child's natural parents \_\_\_\_\_

Address of natural parents \_\_\_\_\_

Phone number of natural parents \_\_\_\_\_

Reason that the child is living with someone other than the parents \_\_\_\_\_

Through my notarized signature, I/We understand that the school district, pursuant to guidelines issued by the Department of Education and their own written policy, may require other reasonable information to be submitted to confirm this sworn statement.

Signed by resident(s) and notarized \_\_\_\_\_ Sworn and subscribed before me this

\_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_

Notary Public

Per 24 P.S. 13-1302, a person who knowingly provides false information in the above statement for the purpose of enrolling a child in a school district for which the child is not eligible commits a summary offense and shall, upon conviction for such violation, be sentenced to pay a fine of no more than three hundred dollars (\$300) for the benefit of the school district in which the person resides or to perform up to two hundred forty (240) hours of community service, or both. In addition, the person shall pay all court costs and shall be liable to the school district for an amount equal to the cost of tuition calculated in accordance with §2561 during the period of enrollment.