# Neshaminy School District Online Registration

If this is the first time using Neshaminy's online registration process you will need to click register new account. If you have used it in this past please enter your user id and password. If you have forgotten your user id or password use the Forgot Password link.

Existing User Login						
Select Language : Select						
Parent Login ID : *						
Password : *						
Login						
Register New Account Forgot Password?						

## Registering for a new online registration account.

Please enter the required information. Please notice that house number is separate field. Fields with an asterisk (\*) are required.

	Register New Account	
User Information		
Preferred Language: *	Select 🔻	
First: *		
Last: *		
Phone: *		
Login Information		
Parent Login ID: *		
Confirm Login ID: 🔻		
Parent Email Address: *		
Password: *		
Confirm Password: *		
Address		
Apartment:		
House Number:		
Street: *		
City: *		
State: *	Pennsylvania 👻	
Zip Code: *		
	Submit Back to Login	

#### Starting a new application.

#### Click New Application. Then Click Go.

#### Instruction:

Applications that you have saved display in the list below. If the application has a status of 'Submitted,' the school can now review it. You can view it, but will not be able to make changes. If the application has a status of 'Submitted,' you can still make changes. The application will not be available to the school until you choose the Submit option at the bottom of the application. To add an application for another child, click New Application. You can copy information such as address and phone from the child you select to the new application by selecting the 'Copy basic information from' option.

#### Saved Applications

New Application		
	Registration 1.0	-
Copy basic information from		
Go		

If adding an additional student click New Application. You can then click the checkbox – Copy basic information from, click a student, then Click Go. This will copy basic information for you.

#### Instruction:

Applications that you have saved display in the list below. If the application has a status of 'Submitted,' the school can now review it. You can view it, but will not be able to make changes. If the application has a status of 'Submitted,' the school can now review it. You can view it, but will not be able to make changes. If the application has a status of 'Submitted,' the school can now review it. You can view it, but will not be able to make changes. If the application will not be available to the school until you choose the Submit option at the bottom of the application. To add an application for another child, click New Application. You can copy information such as address and phone from the child you select to the new application by selecting the 'Copy basic information from' option.

#### Saved Applications

First Name	Last Name	Status	Last Modified Date	Edit	
Test	Student	Student Submitted		View	
New Application					
	Registration 1.0	<b>•</b>			
Copy basic information fr	om 🖲 Test Student				
Go					

#### **Student Information Section**

Please select whether you are registering your child for the current school year or for following school year. If registering for the current year please specify which day your child would be starting school. Although fields with an asterisk (\*) are required please enter as much as information as possible. Click **Save** when done.

Registration 1.0 -	Registration 1.0 -						
Instruction: Click on 'Show All Sections' to expand all the sections. Click on 'Hide All Sections' to collapse all the sections.							
Show All Sections Hide All Sections							
Student Information Tab *							
Student Information Tab							
Select which school year your child will begin attending class? *	© 2014-15   © 2015-16						
Which day will your child begin attending class? *							
What grade will your child be in the selected school year? *	KINDERGARTEN FULL DA						
First Name *							
Middle Name							
Last Name . W							
Last Name A							
Generation	Select 🔻						
Nickname							
Constant M	Male Female						
Gender *	Wate Premate						
Dirth Data M							
birti bate *							
Vienania/Latina Ethniaity, *	Nes No						
hispanic/Launo Eunicity							
Race *	Select 🔻						
Home Language *	Select 🔻						
Save							

Address and Phone \*

## **Student Address and Phone information.**

The information defaults from the information entered when creating your account. Add all of your child's phone numbers and do not forget to select the phone tye (home, mobile, etc..) Click **Save** when done.

Address and Pho	ne *		
Address and Phone	Information		
Physical Address			Mailing Address
			Same as Physical Address
Apartment			
Complex			
House Number	201		201
Street Name *	Cherry Street		Cherry Street
Development			
City Label *	Langhorne		Langhorne
State *	Pennsylvania 🔻		Pennsylvania 🔻
	40047		400.47
ZID *	19047		19047
Student Dhama Numb			
Student Phone Num	ber		
Phone Type	Phone Number Ext	Listing Status Delete	
Select	- 222555555	L - Listed 💌	
Add Phone	Delete Phone		

Save

## **Contact Information.**

#### Click add contact.

Contact Information *	
Contact Information	
No contacts currently exist for this student	
Save Add Contact	

The information defaults from the information entered when creating your account. Please enter as much information as possible. Add all the contact phone numbers and do not forget to select the phone type (home, mobile, etc..). Verify what type of contact (guardian, emergency, etc..) Click **Save** when done.

Contact Information *										
Contact Information										
No contacts currently exist for thi	s student									
Contact Correspondence Flags			Contact Address	5						
Title	Select	•	Same as Student's mailing address							
First Name *	Test		Apartment							
Middle Name			Complex							
Last Name *	Parent		House Number	201						
Generation	Select	-	Street Name	Cherry Street						
Relationship Label	Select	-	Development							
Home Language	Select	<b>~</b>	City	Langhorne						
Language Of Correspondence	Select	•	State	Pennsylvania	-					
	🔲 Use Language For Ma	iling	Zip	19047						
Email Address	parent@email.com		Contact Phone							
	Use Email For Mailing		Phone Type		Phone Number		Ext	1	Listing Status	Delete
Education Level	Select	-	Add Phone	Delete Phone	(222)555-5555				Listed	
Contact Types *					_					
Contact Type										
Guardian										
Emergency										
Other										
Save Cancel Update Contact	t									

Click add contact to add additional guardians as well as emergency contacts. Please add two emergency contacts. Missing information may cause the registration to be denied. Click **Save** when done.

Contact Information *								
Contact Info	Contact Information							
Title	First Name	Last Name	Contact Type	Adjust Priority	Edit/View	Delete	Status	
	Test	Parent	Guardian		<b>1</b>	×	New	
Add Contact								

# **Building Information.**

Please choose the building that you believe your child will be attending next year. Click **Save** when done.

Building Information	
Building Information	
Please choose building	Select 🔻
Save	

## **Additional Information.**

Please enter as much information as possible. Please remember fields with an asterisk (\*) are required. Missing information may cause the registration to be denied. Click **Save** when done.

Additional information *	
IIIIBBR/IIIB	
revious School Information - Name of Previosuly Attended School	
revious School Information - Street address of School	
revious School Information - City, Street, and Zip of School	
revious School Information - Principal of Previous School	
revious School Information - Last Grade Attended	Select 🔻
revious School Information - Last date attended	•
UP Policy 811 - Do you agree to the terms of our Acceptable Use Policy *	- Select - 🔻
UP Policy 811 - Please type the name of the person accepting/not accepting *	
JP Policy 811 - Please enter the date that AUP Policy 811 was accepted int accepted *	8
ermision to be Photographed - Do you agree to allow your student to appear in Videos and Photos *	Select 🔻
mision to be Photographed - Please type the name of the person who accepted inot accepted there child to appear in photos and videos *	
rmision to be Photographed - Please enter the date that the person accepted inct accepted there child to appear in photos and videos *	0
udent Handbook - I have read and reviewed, with my child, their buildings student handbook 🛪	Select 🔻
udent Handbook - Please type the name of the person who read and reviewed their buildings student handbook with their child *	
udent Handbook - Please enter the date the buildings handbook was read and reviewed *	Ø
t 26 - Has your child been suspended for an ACT 25 violation - Please keep in mind you will still need to fill out the form on our enrollment homepage. *	Select 💌
t 26 - Has your child been expelled for an ACT 26 violation - Please keep in mind you will still need to fill out the form on our enrollment homepage. *	Select 🔻
ecial Education - Was your child previously enrolled in a Special Education prrogram *	Select 🔻
eclal Education - Please special Ed program(s)	
nunizations - Are your childs immunizations up to date. Please keep in mind you will still need to fill out the form on our enrollment homepage. *	Select 🔻
stody Aggreement - Do you have a custody agreement on file *	Select 💌
me Language Survey - Was English the first language learned *	Select 💌
me Language Survey - Please specify which language was learned first	
ne Language Survey - Does your chilld speak other languages	Select 💌
me Language Survey - Please specify other languages	
me Language Survey - What languages are spoken at home	
me Language Survey - Name of person completing this form (If other than parent/guardian)	
me Language Survey - Has your child attended any United States School in any of the 3 years during his/her lifetime. Please enter the last three schools attended.	Select 🔻
me Language Survey (School # 1) - Please enter the name of the school attended	
me Language Survey (School # 1) - Which State was the school located	Select 💌
me Language Survey (School # 1) - Date started	0
me Language Survey (School # 1) - Date ended	
me Language Survey (School # 2) - Please enter the name of the school attended	
me Language Survey (School # 2) - Which State was the school located	Select 💌
me Language Survey (School # 2) - Date started	
me Language dowey (doutour # 2) - Date entreu	9
me Language survey (scnool # 3) - Please enter the name of the school attended	
ime Language Survey (School # 3) - Which State was the school located	- Select - 🔻
me Language Survey (School # 3) - Date started	0
Ime Language Survey (School # 3) - Date ended	0

## Submitting Form.

When the registration form is complete you will need to check the **I Agree** checkbox. If you want to print a copy of the registration for your personal records you can do so by clicking print. Click submit when done.

I Agree					
To subm	it plea	ise selec	t 'I Agree'		
	Print	Submit			

Someone will contact you to come into the school to complete your registration. Don't forget to print out and complete the additional forms (list below) from the registration website. You can get to the registration homepage by clicking <u>here</u>.

<u>Physical Examination/Immunization</u> (required) <u>Student Screening/Health History Form</u> (required) <u>Dental Form</u> (required for Kindergarten, 3rd, and 7th) <u>Census Form</u> (required) <u>Act 26 Affidavit</u> (required)