



SECTION: 537

TITLE: ADMINISTRATION OF MEDICAL TREATMENTS

NESHAMINY SCHOOL DISTRICT

1	PURPOSE	The administration of medical treatments in the school setting has become	1
2		more frequent within the past decade. Children with developmental	2
3		disabilities, physical handicaps, and chronic disabling conditions (such as	3
4		asthma, cystic fibrosis or diabetes) may require care and health services which	4
5		go beyond the traditional health practice. Treatments given during school	5
6		hours should be those which cannot be delayed until non school hours and	6
7		are required by the student in order to maintain his/her health status.	7
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9	DEFINITION	Treatments include any medical procedure necessary to maintain the	9
10		equilibrium of the student's health such as, but not limited to, intermittent	10
11		catherization, administration of tube feedings, tracheotomy care, oxygen	11
12		therapy, skin care, dressing changes and external catheter care.	12
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14	ADMINISTRATION	Before any medical treatment is instituted in the school setting by district	14
15		personnel, the Board requires a written order from a physician and written	15
16		authorization from a parent or guardian on the school district authorization	16
17		form which outlines the district's treatment guidelines. The order from the	17
18		physician must include:	18
19		<ul style="list-style-type: none">• the name of the student.	19
20		<ul style="list-style-type: none">• the treatment being ordered.	20
21		<ul style="list-style-type: none">• the diagnosis and reason for the treatment.	21
22		<ul style="list-style-type: none">• the specific instructions regarding the procedure (a time schedule for the	22
23		treatment, the duration of the treatment to be administered in school,	23
24		contraindications and possible complications).	24
25		<ul style="list-style-type: none">• any curtailment of specific school activities such as physical education,	25
26		sports, technology education classes, science labs, etc.	26
27		<ul style="list-style-type: none">• the name, address and phone number of the prescribing physician.	27
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29		Equipment Necessary to Administer Medical Treatments	29
30		The parent or guardian of the student receiving medical treatments in the	30
31		school setting is responsible for the supply, maintenance and delivery of all	31
32		equipment necessary for providing such care. Any unused supplies will be	32
33		returned to the parent or guardian.	33
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POLICY 537

Approved Employees to Administer Treatments

All medical treatments must be administered in the health suite by one of the following:

- the certified school nurse
- the principal or his/her designee in the school nurse's absence
- the parent or guardian
- the student, when the physician so directs in his order (this self-administration of medical treatment must be done under the supervision of a qualified staff member)

It shall be deemed that whenever a district employee administers a medical treatment to a student in accordance with this policy, he/she shall be acting within the scope of his/her duties.

Procedures for the Administration of Treatments

The procedures for the administration of any medical treatment will be adapted to meet the needs of the individual student. The certified school nurse will develop a care plan for the medical treatment in conjunction with the student, the student's physician and the student's parent or guardian.

Record Keeping

The certified school nurse will maintain records of all physician orders for the administration of medical treatments in the school setting as well as the parental authorization for those treatments. The certified school nurse will maintain, as part of the student's school health record, documentation on any medical treatments received in the school setting.

Approved: 5/18/96

Reviewed: 9/2003

Revised: 10/2005

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