

**NESHAMINY BOARD OF SCHOOL DIRECTORS
PUBLIC MEETING AGENDA**



**Tuesday, June 21, 2016 – 7:00 p.m.
Maple Point Middle School
District Offices – Board Room**

- Call To Order Mr. Congdon
 - Pledge of Allegiance Mr. Congdon
 - Announcements Mr. Congdon
 - Superintendent's Report Dr. Hancock
 - ✓ FY 2015 Certificate of Excellence in Financial Reporting Award from the Association of School Business Officials for the District's commitment to fiscal integrity and high quality financial reporting for the Comprehensive Annual Financial Report (CAFR) presented to Business Administrator Barbara Markowitz
 - ✓ 2016 – 2017 Budget Presentation Dr. Hancock/Mrs. Markowitz
 - Comments from Public Mr. Congdon
- Consent Calendar:** Mr. Congdon

Board Meeting Minutes:

1. Board Meeting Minutes: May 17 and June 7, 2016

Finance and Personnel:

1. Treasurer's Report – May 2016
2. Check Register – May 2016
3. Budget Transfers
4. Investments
5. Exonerations of Personal & Per Capita Taxes
6. Certified and Support Personnel Actions
7. Extra-Curricular Staff and Salary Report
8. Federal Programs Report

Master Motions:

1. **APPROVAL OF CONTRACTED SUBSTITUTE NURSING SERVICES FOR THE 2016 – 2017 SCHOOL YEAR**

Ms. Boyle

Explanation: WHEREAS, the Neshaminy School District is required by law to provide for the administration of medication by licensed health providers including Licensed Practical Nurses and Registered Nurses; and WHEREAS, a significant number of our students have medical needs including the administration of medication during the school day; WHEREAS, a limited size of current nursing staff makes it difficult to cover said needs in the event of absenteeism, or special circumstances including class trips.

NOW, THEREFORE, BE IT RESOLVED, that the Neshaminy Board of School Directors will continue to contract for substitute nursing services as needed with Source for Nurses, General Health Resources, and Delta-T Group for the 2016-2017 academic year.

(Agenda subject to change without notice).

2. APPROVAL OF ALTERNATIVE PROGRAMMING CONTRACTS**Mr. Congdon**

Explanation: **WHEREAS**, the Neshaminy School District provides a full continuum of both general education and special education programming within its buildings; and **WHEREAS**, there are unique circumstances where the neighborhood public school is not educationally conducive to students.

NOW, THEREFORE, BE IT RESOLVED that the Neshaminy School District approves the following contracts with the following program providers: Brandywine Virtual Academy, Bucks Learning Academy, Comprehensive Learning Center, Devereaux School, Lakeside School, The Lewis School, Lifeworks Alternative School, New Hope Academy, The Quaker School at Horsham, Titusville Academy and Valley Day School.

3. APPROVAL OF BUDGETARY INCREASE FOR FEDERAL & OTHER PROGRAMS (2015-2016)**Mr. Feather**

Explanation: Each year the Neshaminy Board of School Directors, in accordance with instructions from the Auditor General's Office, must increase its receipts and expenditures budget by the total amount of other programs; and **WHEREAS**, this amount represents previously approved federal and other special program receipts and expenditures for the current fiscal year.

NOW, THEREFORE BE IT RESOLVED, that the total 2015-2016 adjusted budget of all funds with this increase will total \$226,360,702. Corresponding amounts should be added to both the revenue and expenditure side of the budget as indicated on the attached document.

4. APPROVAL OF YEAR END BUDGET TRANSFERS**Mrs. Hollenbach**

Explanation: **WHEREAS**, Section 687 of the Public School Code of 1949 requires that line item "sums appropriated to specific purposes in the budget" not be exceeded; and **WHEREAS**, Under the school accounting system, line items have been determined to be major object levels within specific subfunctions; and **WHEREAS**, year-end adjustments by the Business Office and Auditors may cause such line items to be exceeded.

NOW, THEREFORE, BE IT RESOLVED, that Neshaminy Board of School Directors, in accordance with directions from the Auditor General's Office, authorizes the Administration to make those necessary budget transfers within and between accounts to prevent any possible over expenditure without exceeding the total budget for 2015-2016.

5. APPROVAL OF THE 2016 HOMESTEAD AND FARMSTEAD EXCLUSION**Mr. Morris**

Explanation: **WHEREAS**, the Board must approve the resolution in order to provide real estate tax credits from gaming revenues in accordance with Act 1, the Taxpayer Relief Act of 2006.

NOW, THEREFORE, BE IT RESOLVED, by the Board of School Directors of Neshaminy School District, that homestead and farmstead exclusion real estate tax assessments are authorized for the school year beginning July 1, 2016.

6. APPROVAL OF SUNDAY FACILITIES/FIELDS USAGE**Mr. Pirritano**

Explanation: According to Board Policy #800, Facilities/Fields may not be scheduled on Sundays without School Board approval.

NOW, THEREFORE BE IT RESOLVED, that the Neshaminy Board of School Directors approves the Sunday usage for the following events:

- Bucks County Challenge Mustangs Flag Football – Harry Franks Stadium Football Field, concession stand and bathrooms at Neshaminy High School on Sundays: 9/11, 9/18, 9/25, 10/2, 1-0/9, 10/16, 10/23, 10/30, 11/6 and 11/13/16 – for athletes with special needs.
- Parkland Fire Company – Maple Point Middle School Gym – Sunday, December 11, 2016 – for Toys for tots Charity Dodgeball

7. APPROVAL OF OVERNIGHT TRIP

Mr. Rudy

Explanation: According to Board Policy #618, trips extending overnight are permitted by authorization of the Board of School Directors only.

NOW, THEREFORE, BE IT RESOLVED, that the Neshaminy Board of School Directors approves the following overnight trips:

- Neshaminy High School Junior Class Trip – April 29, April 30 and May 1, 2017, Williamsburg, VA – Kings Dominion, Busch Gardens, Norfolk Dinner Cruise and Washington, D.C.

8. LOCAL, STATE AND NATIONAL CONTRACT PARTICIPATION AUTHORIZATION

Mr. Sanna

Explanation: WHEREAS, The District participates in cooperative purchasing agreements with entities under the Intergovernmental Cooperation Act of 1996; and **WHEREAS**, Act 57 of May 15, 1998 (Title 62 PA C.S. 1902) known as the “Commonwealth Procurement Code”, permits local public procurement units to participate in cooperative purchasing; and **WHEREAS**, such contracts are competitively bid and compliant to PA laws and codes; and **WHEREAS**, the piggybacking on competitively bid local, regional, state, and national contracts, financially assists the District by increasing its purchasing power through volume leveraging and improved operating efficiencies by streamlining the bidding and purchasing process.

NOW, THEREFORE, BE IT RESOLVED, that the Business Administrator be authorized to participate under contracts when it is financially advantageous to the district to order and purchase materials, supplies, and equipment as needed by the District, and which include these currently available contracts through the list of organizations.

9. APPROVAL OF FACILITIES PROFESSIONAL SERVICES/CONSULTANTS FOR 2016-2017 FISCAL YEAR

Mr. Sullivan

Explanation: WHEREAS, The District Facilities Department must use the professional services of various firms in order to ensure compliance with the many federal and state mandates concerning school facilities; and **WHEREAS**, the Facilities Department must also use professional consultants/engineers to develop bid specifications for other related facility improvements during the year.

NOW, THEREFORE BE IT RESOLVED, that the list of professional service vendors is accepted for use during the 2016-2017 fiscal year.

10. APPROVAL OF THE APPLE FINANCIAL SERVICES LEASE AGREEMENT

Mrs. Hollenbach

Explanation: WHEREAS, the Neshaminy Board of School Directors has approved the iPad for the incoming 5th grades; and **WHEREAS**, the District has reviewed and discussed the one to one initiative for the incoming 5th grades at several committee meetings.

NOW, THEREFORE, BE IT RESOLVED, that the Neshaminy Board of School Directors authorizes the Solicitor and the Business Administrator to finalize the terms and conditions of the Apple Financial Services Lease Agreement for iPads; and for the School District to enter into an agreement with Apple Financial Services.

11. APPROVAL OF THE DELL LEASING SERVICES AGREEMENT

Mr. Morris

Explanation: WHEREAS, the Neshaminy Board of School Directors has approved a “Technology Advance Purchase Plan”; and **WHEREAS**, a portion of the equipment purchases are products manufactured by Dell Inc.; and **WHEREAS**, the District has reviewed and discussed the second phase of the Technology District Refresh Plan at Board Technology Committee meetings.

NOW, THEREFORE, BE IT RESOLVED, that the Neshaminy Board of School Directors authorizes the Solicitor and the Business Administrator to finalize the terms and conditions of the Dell Financial Services Master Lease Agreement for upgrading the computer refresh plan; and for the School District to enter into an agreement with Dell Financial Services.

ALTERNATIVE EDUCATION FOR DISRUPTIVE YOUTH PROGRAM AGREEMENT

12. WITH BCIU #22

Mr. Pirritano

Explanation: **WHEREAS**, AEDY programs are designed for seriously and persistently disruptive students; and, **WHEREAS**, placement in an AEDY program should be considered only after all other options for improving behavior have been exhausted; and, **WHEREAS**, the Bucks County Intermediate Unit #22 has contracted with Ombudsman Educational Services, Ltd. to obtain access to Ombudsman's off-campus alternative education program and services for itself and its client school districts.

NOW, THEREFORE, BE IT RESOLVED, that Neshaminy School District approves the Alternative Education Services Agreement between Bucks County Intermediate Unit #22 and Neshaminy School District.

13. APPROVAL OF MISSION ONE CONTRACT

Mr. Rudy

Explanation: **WHEREAS**, the Neshaminy School District has an agreement to contract for a defined number of support staff positions including Non-Instructional Aides; Instructional Assistants and Cleaners and Custodians with staffing company Mission One; and **WHEREAS**, the purpose of said agreement will be to reduce significantly the overhead, insurance and operating expenses expected to be incurred by the district.

NOW, THEREFORE, BE IT RESOLVED, that the Neshaminy Board of School Directors approves the agreement with Mission One in the form submitted. This agreement includes a reduction in the costs to the district.

14. APPROVAL OF NEW BOARD POLICIES #711 and #712

Ms. Boyle

Explanation: **WHEREAS**, in order to keep District Board Policies updated and current, a review of and revisions are recommended by the administration to the Board Policies Committee for review; and **WHEREAS**, recommended policies meet the requirements of Federal Law; and **WHEREAS**, after review by the Board Policies Committee, the District is ready to recommend :

- New Policy #711 – Travel Reimbursements – Federal Programs
- New Policy #712 – Conflict of Interest – Federal Programs

NOW, THEREFORE BE IT RESOLVED, that the Neshaminy Board of School Directors approve the new Policy #711 and new Policy #712 as recommended by the School Board Policies Committee.

APPROVAL OF ARAMARK CONTRACT FOR FOOD SERVICES MANAGEMENT SERVICES

15. SERVICES

Mr. Feather

Explanation: **RESOLVED** that the School District enter into a Food Service Cost Reimbursable Contract for a period of one (1) year beginning on July 1, 2016 and ending June 30, 2017, with up to four 1-year renewals upon mutual agreement between the School District and Aramark Educational Services LLC , and the Contract shall contain the terms, provisions and conditions set forth in the Proposal of Aramark Educational Services LLC dated May 9, 2016, in which the Guaranteed Surplus Return to the School District shall be One Hundred Seventy-Five Thousand Six Hundred Forty (\$175,640) Dollars and the Management Fee to Aramark Educational Services LLC shall be One Hundred Fifteen Thousand (\$115,000) Dollars.

Aramark Educational Services LLC shall comply with the laws, rules, regulations, policies and instructions of Pennsylvania Department of Education, United States Department of Agriculture and the applicable laws of the United States and the Commonwealth of Pennsylvania, and any additions or amendments thereto, including but not limited to, Title 7 CFR parts 210, 215, 220, 245, 250, 3017, and 3018; Title 2 CFR part 200; and Title 7 CFR parts 225 (SFSP) and 226 (CACFP), as applicable.

IT WAS FURTHER RESOLVED, that the President, Vice President, Secretary, Treasurer and Solicitor of the School District are hereby authorized and directed on behalf of the School District, and under its corporate seal to execute the Contract as approved by the

Solicitor, and such other documents and affidavits and to take such further action as may be required by law and necessary or desirable to effectuate the aforesaid Food Service Cost Reimbursable Contract for 2016-2017 and the intent of this Resolution.

16. ADOPTION OF THE 2016 – 2017 FINAL OPERATING BUDGET

Mr. Congdon

Explanation: WHEREAS, The Neshaminy Board of School Directors adopted a 2016-2017 Proposed Preliminary Budget from the Administration on December 7, 2015; and the Board has reviewed and adopted a Preliminary Budget on January 26, 2016 and subsequently adopted a Proposed Final Budget on May 17, 2016, all in accordance with Act 1 of 2006 and the Public School Code of 1949, as amended. WHEREAS, Notice of Intent to adopt the Budget has been duly advertised as required by law and the budget was also made public throughout the process on PDE Form 2028 as required by law; and WHEREAS, in and in accordance with the PA School Code, the Board of School Directors must adopt a Final Operating Budget for the 2016-2017 school year.

BE IT RESOLVED, that the Neshaminy Board of School Directors adopt a Final Operating Budget of all funds.

BE IT FURTHER RESOLVED, that the Capital Projects Budget will be funded from the capital reserve fund. The federal programs budget will be funded by specific federal grants.

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| ✓ | Other Board Business | Mr. Congdon |
| ✓ | Public Comment | Mr. Congdon |
| ✓ | Board Comment | Mr. Congdon |
| ✓ | Adjournment | Mr. Congdon |

GH:ds
6/16/16